



## Rockford Area Schools Registration Guide

**In order to expedite the registration process you must have the following items with you when registering:**

- Proof of Residency in District 883 –Can include a copy of: Purchase agreement, driver's license, current lease, utility bill, etc. with your name and address in the Rockford School District.
- Original birth certificate **(REQUIRED)** OR passport to enroll in Kindergarten or grades 1-12 if is not included in previous school records. This is to verify the date of birth and the student's legal name. To obtain a certified copy of your child's Birth Certificate, visit the CDC website at: [www.cdc.gov/nchs/w2w.htm](http://www.cdc.gov/nchs/w2w.htm) or contact your local County Recorder.
- Legal guardianship paper work if registration is done by a non-parent/guardian.

### Required Registration Checklist

- ✓ **Form A** Registration
  - ✓ **Form A-1** Authorization to Release Records
  - ✓ **Form B** Preschool Screening *(only if entering Kindergarten)*
  - ✓ **Form C** Emergency Contact
  - ✓ **Form D** Health Information
  - ✓ **Form E** Immunization Record *(Grades 1-12 this is only needed if not sent from previous school)*
- NOTE: Immunization Form can be faxed Directly from Doctor Office to REAMS at 763-477-5025 ATTN: School Nurse*
- ✓ **Form F** Transportation to Daycare *(only if applicable)*
  - ✓ **Form G** Waiver of transportation *(only if applicable)*
  - ✓ **Form H** Parent Portal Agreement *(to view online grades, attendance and fee balances)*
  - ✓ **Form I** Student Internet Use Agreement (K-12)
  - ✓ **Form J** Application for Educational Benefits *(only if applicable)*
  - ✓ **Form K** Open Enrollment form *(only if not living in District 883)*

**If you have any questions please call the District Registrar at 763-477-9165. Thank you.**