



Rockford Area Schools Registration Guide

**In order to expedite the registration process you must
have the following items with you when registering:**

- Proof of Residency in District 883 –Can include a copy of: Purchase agreement, driver’s license, current lease, utility bill, etc. with your name and address in the Rockford School District.
- Original birth certificate **(REQUIRED)** OR passport to verify the date of birth and the student's legal name. For Grades 1-12 this will not be needed if it is included in your records sent from your previous school. To obtain a certified copy of your child’s Birth Certificate, visit the CDC website at: www.cdc.gov/nchs/w2w.htm or contact your local County Recorder.
- Legal guardianship paper work if registration is done by a non-parent/guardian.

Registration Checklist

- ✓ Registration **Form A** *REQUIRED*
- ✓ Preschool Screening **Form B** *REQUIRED*
- ✓ Emergency Contact **Form C** *REQUIRED*
- ✓ Health Information **Form D** * REQUIRED*
- ✓ Immunization Record **Form E** * REQUIRED* (NOTE: Records can be emailed directly to healthoffice@rockford.k12.mn.us)
- ✓ Transportation to Daycare **Form F** (only if applicable)
- ✓ Waiver of transportation **Form G** (only if applicable)
- ✓ Parent Portal Agreement **Form H** *REQUIRED* (to view online grades, attendance and fee balances)

If you have any questions please call the District Registrar at 763-477-9165. Thank you.